

Peninsula Emergency Preparedness Coalition

www.pep-c.org/

January 11, 2012, Wednesday

Meeting Minutes

Next Meeting: Wednesday, February 8th, at 10:00 General Meeting will be held at Key Peninsula Lutheran Church, 4213 Lackey Rd KPN, Lakebay, WA, 98394

PEP-C Meeting / Members (*) Attendees

American Red Cross - *Angela Lindsay / *Dennis Green /Lori Leckie
Around the Sound Transportation – Steve Hutchins
Catholic Health – Kevin Maguire
Century Link - *Doug Culbert, *Jan Kimbell
Chapel Hill Church & PEP-C - *Don Lee,(PEP-C Treasurer) *Tony Lee,
Chapel Hill Church - Dan Griswold, Todd Prather
Citizen Corp of Pierce County - William (Bill) Hart
City of Gig Harbor -*Dick Bower, Rob Karlinsky, Thomas Erber
City of Gig Harbor Chamber of Commerce -Jack Conway
City of Gig Harbor Police - Mike Davis, Bill Colberg,
City of Puyallup DEM – Merle Frank
City of Tacoma –Ute Weber
Church of Jesus Christ of Latter Day Saints - *Ken Roberts (PEP-C Board Member) Chaplain
Church of Jesus Christ of Latter Day Saints Wayne Washer
Crista Ministries – Shane Carlson
Emergency Preparedness - * Mary Blythe / Buck Blythe
Gig Harbor Fire & Medic One – *John Burgess, Mike Miller, Eric Watson, Chuck Elliot
Gig Harbor Life - Charlee Glock-Jackson
Gig Harbor United Methodist Church - * Deanie Adams, Jim Corliss
Harbor Place at Cottessmore – Bill McIntyre, Jeron Walker, Greg Short
Harrison Medical Center – Laura Jull
Key Peninsula Fire & Medic One Dist 16 – Chuck West, Tom Lique, Guy Allen Key
Key Peninsula Lutheran Church –David Jorgenson, Heinz Malon
KGHP / Pierce County Medical Reserve Corps - Dave Allen
Merrill Gardens –Marykay Duran
Metagenics – Kevin Strawn
Multicare GH -Jill Schaeffer, Dorothy Corakos, Andrea Mason, Shawn McCallister
Multicare Mary Bridge Children’s Hosp.& HS – Cynde Rivers
Peninsula Amateur Radio Assn. Club – * Ken Baker (KC7CCY)
PEP-C Chair - *Dave Watson (Head of the PEP-C board)
PEP-C - Sue Watson
PEP-C Board Member / Gateway - *Hugh McMillan
PEP-C Board / High Sierra Prod / Eng Services – *Marvin Nauman
Peninsula Baptist Church – Wayne Lopez
Peninsula Light Company - *Jonathan White, * Christy Iverson, *Michael Simpson, *Amy Grace
Peninsula School District – Caroline Anholt, * Dan Gregory, Julie Richards, Chuck Cuzzetto
Pierce County DEM Health - Kathy McVay, Debbie Bailey
Pierce County DEM / ARES –Mark Yordy (Y7BBO)
Pierce County DEM -Barbara Nelson, Alex Richards, Debbie Bailey, Kelly Pybas, Sheri Badger
Pierce County DEM US&R-WA-TF1 – Mike McCaffree

Pierce County Public Works & Utilities –Gary Grindley, Kendal Willits
Pierce County Sherriff - Lt. Jerry Lawrence, SGT Brian Ward
Pierce County/Tacoma Health Dept – *Cindy Miron, Scott Foster
Prestige Care - W. Madden
Psychologist - Dr. Ellie Sternquist
Puget Sound Energy - Pamela Parish
Salvation Army –Mike Maroney
Survival GearPack.com –* Mark Featherstone
SERVPRO – Barbara Fredrickson
Sound Vista Village – Jerry Lee
St. Anthony /Franciscan Health Systems - *Davina Nolten (**PEP-C board member**), Eileen Newton
St. Anthony’s Head of Security - Craig Kennedy
St. Vincent de Paul/Community Volunteers – *Joan Hymas
St. Vincent de Paul/Community Volunteers *Ronni Wight (**PEP-C board member**)
The Lodge at Landing - Sue Honan
The Mustard Seed Project – Edie Morgan
USGS - Joan Gomberg
Washington Correction Center for Women – Michael Green
Unknown Affiliation – Tony Craig, Nicole Long, B. Watling

**The meeting began at 10:05 A.M. /
Was chaired by Dave Watson
At the Fire Station 5 Headquarters, Cedar Room**

John Burgess - Welcomed everyone to the Fire Station & Medic One Headquarters Building and informed them of the restrooms & vending machine locations. This is a hardened building and if there is an earthquake, it is a good place to be.

Suggestion to change the name from Committee to Coalition was discussed in the board and general meetings. It was moved and seconded to change the name to **Coalition**. There is some literature with the old name to be used up and there is some legal work yet to do.

Information for all: Definitions of Coalition = an alliance of distinct parties, persons, or states for joint action a group of people acting together within a larger group / an association of persons, parties, or states for mutual assistance and protection

A motion was made to approve the Minutes from last meeting, they were approved and seconded.

The agenda for this meeting was reviewed; and it was noted that board decisions will be reviewed, and we’ll have some committee reports.

June Meeting: The board will be expanding in June; there will be elections in June. Don and Dave will work out how to align / stagger the 2-3 year cycles that the board members serve. Members can be re-elected to board positions.

Don Lee gave the Treasurer’s Report at this quarterly general meeting. The motion was made to accept the report and seconded. A Motion to keep a \$2,000.00 reserve in the treasury was made and seconded. All Agreed.

Dave or Don will be bringing Barrel information & Brochures to the next meeting.

Dick Bower: Relocating to California, **BEST WISHES TO DICK!** Dick's closing comments: We have a great start but there are a couple of things to keep in mind; Volunteer management is definitely one of those things that this group can do to support First Responders, EOC and Emergency Management. Keep mind that you may have more than one VRC in the area in any given disaster. These need to be coordinated under the county's method of dealing with these VCR, but don't get into mind that we are going to have a VRC on the other side of the bridge. In the case of an earthquake, the bridge will be closed for about a week and there will need to be a VRC here. Work with Barb to ensure that the work between the VRCs is as seamless as possible. There may be people here who work in Tacoma but live here, and vice versa, so since they are cut off, they will more than likely volunteer where they live. Really coordinate / communicate between the EOCs and VRCs to let each other know what is going on.

Targets: (Green=working on // Red = Completed // Black=on-going/open)

1. **Resource List:** Being worked on by John Burgess. Both John and Chuck West have the resource list prepared for their fire depts., Mary also has a resource list put together for the Key Peninsula, these can all be added for the overall PEP-C Resource List. **TO ALL:** Please turn in any contact information that you want to see on the resource list to John or Chuck. Reminder; bus drivers, etc need to be licensed. Recommended not to list medical personnel in the area.
2. **Volunteer Management:** Ronni and Ken presented Volunteer Reception Center (VRC) information that they received in training. The hand out documents will be attached with the minutes. The process for setting up a VRC is clearly spelled out in the documentation. The setup although clearly shown in the documentation, includes time consuming, laborious tasks. **Question: Could we setup a supple kit in advance to aid in speeding up the setup?** There is a concern in having people wait a week to volunteer. Communication is vital in steering volunteers to the appropriate location(s). Ken wants to see Barbara come out and talk to the PEP-C group and possibly offer more leadership training. The Fire District has a lot of volunteers, but it is a lot of work maintaining this group. We must be prepared to the way people behave in the case of a disaster, i.e. showing up and wanting to do something to help. In the case of medically trained volunteers, it takes more than a license, they must have a background check and it takes credentials to be able to use these folks. The Medical Reserve Corp is a group of trained folks that have already been checked. The EOC will be in charge as to where the volunteers are needed / sent. The VRC is a lay person project. Deanie expressed concern with the lack of communication amongst the groups; VRC, VOAD, UMQUA, etc. These groups need to be working together to best utilize / facilitate the volunteers in a disaster. Otherwise, we could be wasting time and manpower/womanpower with duplication of efforts. All volunteers should check in at one location. The VRC can be scaled according to the size of the event or disaster or whatever. PEP-C supports the 1st responders as needed / requested.
3. **Communications:** Marv and Mary developed an emergency call list to be distributed to the community. This list was well received by all in attendance. Great Job! John Burgess requested putting on face book. The 1/11/12 is the date of the latest version. The list has been sent out via email on 1/16/12.

4. **Website:** Dave talked to Sue in Texas; she has requested that everything is in Adobe or .doc format.
5. **Barrel Sales:** Have been going on for 20 years. An order will be placed for more Barrels. Suggestion to board to add spigots to the barrels will be looked into by Dave and Don. Possibly make available as an option. An order will be placed for more barrels.
6. **Education/Training:**
7. **KGHP:**
8. **Sheltering:**
9. **Water for the Peninsulas:**
10. **Fuel Needs:**
11. **Peninsula communication:**
12. **Special Needs Citizens of all ages:**
13. **School Support Public & Private:** May be getting more involved due to budget cuts.
14. **Resource Center:** Was suggested for members of the committee to get ideas, do research, etc.
15. **Peninsula Armature Radio System:** Provides training, and more to the community.

UPCOMING DATES:

1. January 30th IC at Gifford's Shooting – Murano Hotel, Tacoma 08:30-1130 or 1330-1630 PC-DEM2012 Training Calendar. You need to register ahead of time to attend.
2. February 8th, Wednesday, 1000 PEP-C meeting. Key Peninsula Lutheran Church, 4213 Lackey Rd KPN, Lakebay, WA, 98394
3. March 10th, 2012 Health/Safety Fair, Fire Five Training Center, 0900-1400 PEP-C Booth. 10222 Bujacich Rd NW
4. March 14th, PEP-C meeting, Location to be determined.

The next meeting will be a work meeting, think about what you want to work on.

**Let's have a good attendance at this next meeting:
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Minutes by Angela Lindsay / PEP-C Secretary