

General Meeting Minutes

1-11-2023

<u>Officers</u>		<u>Team Leads</u>		<u>Committees</u>	
Chair: Peggy Gablehouse	P	Training: Kristie Adams	P	Evening Meetings -	P
Vice Chair: Ray Kittelberger	P	Membership: Paul Petach	A	Fair – Peggy Gablehouse	P
IT: Steve Rees	A	Materials/Events: Don Fisk/P. Gablehouse	P	Facebook – Kristie Adams	P
Treasurer: Abby Schofield	A	Comms: D. Haycock	A	CERT – Paul Petach	P
Secretary: Tuuli Bookman	P				
MAL 3 yr: Kristie Adams	P				
MAL 2 yr: Don Fisk	P				
MAL 1yr: Barry Bookman	P				

Key: P = present AL = arrived late LE = left early A = absent

Meeting Location: Subway at Albertsons

Call to Order: 6:00 PM

Attendees:

Debbie Bailey
 Doug Munday
 Truett Dupuis
 Robyn Denson
 Sharon Fisk

Approval of last meeting minutes

- With corrections, Sept 2022 minutes were approved

Treasurer's Report

Balance on Hand December 31, 2022:	\$3212.13
Balance on Hand November 1, 2022:	\$3,153.51
Deposits	
Barrel Sales	\$40.00
PayPal Donations	\$18.62
Total Deposits	\$ 58.62

- Chair may ask Treasurer to generate a 501c3 tax deduction letter for the person donating \$10/month for 2022.

Chair's Announcements:

- We should consider getting a Square or something similar for PEP-C to be able to accept payments and donations. We must do our homework and be aware of costs associated with any systems considered. Ray K. and Steve O'Donnell will look into our options.
- Got \$1500 donation from Angel's Guild.
- Wilco offered to donate some gift cards for the fair.
- Chair got an email about attending the June 2-3 Gig Harbor Maritime Festival to see if we're interested. Cost was \$200 last year, and we shared the booth with Fox Island. Consensus was we should attend the 2023 fair. Don Fisk will be the lead for this fair.

PEP-C Fair (April 2023)

- Need a theme for the fair. Meeting Jan 26 at Subway to discuss the fair details.
- Chair needs team to work on:
 - o Liability Insurance (Ray K will work on this)
 - o Flyers and banners (Kristie and Lee will help)
 - o Sponsors and vendors (Ray K will help here, Doug Munday, Peggy, maybe Kristie) (Maybe someone from GH Fire)
 - o Research giveaways (maybe approach Walmart, Target, etc. like helmet giveaways, first aid kit) – we may not want to do this.
 - o Work on auction and raffle items (with Patricia Keenan). American Preparedness gave us number of items; backpacks, first aid kits, small shovels, books etc. Don Fisk will generate a list of what we have.
 - o Need help with speakers (Curt Scott and Steve O'Donnell are scheduled for overall disaster, Doug Munday will discuss PC-Net and MYN). Need help handling and scheduling speakers.
 - o Contact ROTC and Scouts
- Raffle items will be raffled off hourly. We will try to do an internet based auction.
- Stephanie Brooks (Gnosh food truck) will be the food vendor there. We need a coffee truck with food (different than Gnosh).
- Total budget to put on the fair is about \$3000. Chair is working on getting financial assistance. Doug Munday has offered to help with fundraising, such as contacting Pierce County DEM, FEMA, City of Gig Harbor, AMR ambulance, St. Anthony's Hospital, Pen Light, Gig Harbor Fire, Home Depot, Dr. Columbini (Natural Health Care), Pharmacies, YMCA, etc.

New Business

- Do we want to order any barrels ahead of time and have them on hand? Don's van will hold 8 barrels.
- Motion approved to spend funds for Don Fisk to buy barrels (up to 9).
- Chair needs to ask the Treasurer to research PEP-C getting a resale permit. We used to have one.
- Chair will try and get a speaker for February.
- The two public outreach coordinators for Pierce County are gone, after just being hired. Supplies for the PC-Net program are available from Debbie Bailey.

Next General Meeting:

Feb 8, 2023 at 6:00 PM at Subway by Albertsons

Next Fair Meeting

Jan 26, 2023 at 5:30 at Subway (and meets every other week, on Thursday, at Subway)

Meeting Adjourned:

7:00 PM

Submitted by:

Tuuli Messer-Bookman – Secretary

Approved: